



Natalie E. Tennant
Secretary of State

Office of the West Virginia Secretary of State

Request for West Virginia Voter Data Services

In accordance with West Virginia Code §3-2-30, voter lists will be made available through the West Virginia Secretary of State's office. The database is a real-time statewide voter database. Voter information is maintained on the county level. Although every effort is made to ensure the accuracy of the information we distribute, we cannot assume liability for inaccurate or incomplete data. The user assumes all liability associated with the use of such lists.

Voter registration lists **will include at least** the voters':

- ▶ Name
- ▶ Residence address
- ▶ Political party affiliation
- ▶ Status
- ▶ County of residence
- ▶ Mailing address
- ▶ Districts (Congressional, Senatorial, Delegate and Magisterial)
- ▶ Precinct number

NO list may include driver's license, phone number or social security number.

Costs of Partial Lists

Paper List	\$0.015 per name
Data File	\$0.015 per name (plus \$10.00 for each CD used)

Cost of a Statewide List

Paper List	\$0.005 per name plus \$1,000 flat fee
Data File	\$0.005 per name plus a \$1,000 flat fee (plus \$10.00 for each CD used)

(All Available in Delimited Text file, MS Excel Spreadsheet or MS Access Database)

How to Order a Voter List

The Request for Statewide Voter Data Services form must be used when requesting a voter list. The request may be faxed and the original mailed thereafter. Total cost of list is due within 2 working days of receipt of request and before delivery of voter list. The Secretary of State's office accepts the following forms of payment: Cash, Check (made payable to the WV Secretary of State), Prepaid Account and Credit Card (MasterCard, Visa, Discover, and American Express).

Request for West Virginia Voter Data Services

Format Options:

- Paper (printed hard copy)
- CD (please specify file format)
 - ___ Microsoft Excel Spreadsheet
 - ___ Microsoft Access Database
 - ___ Delimited Text File (.txt)
(Specify Delimiter if not comma)

Full Statewide File: Yes No
(If no, continue for a partial list request)

County(s) Requested:

_____, _____, _____
_____, _____, _____

Or by:

Congressional District _____

Senate District _____

House District _____

and by (list if applicable):

Party Affiliation _____

Voter history:

- Include
- Do not include

Additional Request(s): _____

Voter History Update Only

Voter History Update for a:

- Statewide
- Partial List

Update for a:

- Municipal Election for _____
- County Election for _____ county.
- Statewide Election for a West Virginia.

Voter History Update for the Election(s):

Primary Date(s)

General Date(s)

Special Date(s)

No voter registration list may be used for commercial or charitable solicitations or advertising, sold or reproduced for resale, or provided to any person at less than the prescribed cost for any purpose other than official.

The statement below must be completed before purchasing a voter list from the West Virginia Secretary of State's office.

I, _____, for _____ understand that West
(Name of Purchaser) *(Name of Organization, if any)*
Virginia law prohibits the sale and use of the list of registered voters for commercial or charitable solicitations or advertising, and that I or my organization may not sell the list, or reproduce it for resale. I hereby certify that the purposes for which the names and addresses of voters will be used is not in violation of this prohibition.

Signature

Date

Name of Purchaser: _____

Phone number: _____

Address: _____

Email Address: _____