

**State of West Virginia**  
**APPOINTMENT BY STATE/COUNTY EXECUTIVE COMMITTEE CHAIR**  
**TO FILL VACANCY ON**  
**CONGRESSIONAL DISTRICT EXECUTIVE COMMITTEE**

To: Secretary of State  
cc: County Clerk

Date of Vacancy \_\_\_\_\_  
Date of Appointment \_\_\_\_\_

I the undersigned hereby certify that as chair of the \_\_\_\_\_ State/County Executive Committee, I appoint the following person as a member of the \_\_\_\_\_ Congressional District Executive Committee for the \_\_\_\_\_ Party to fill the existing vacancy which the committee failed to fill within the required sixty-day period:

**Female:** \_\_\_\_\_ **Male:** \_\_\_\_\_

Name \_\_\_\_\_ Telephone: \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Employer \_\_\_\_\_ Term \_\_\_\_\_

\_\_\_\_\_  
Signature of Chair

\_\_\_\_\_  
Address

\_\_\_\_\_  
City/State/Zip

\_\_\_\_\_  
Telephone

NOTE: Under W. Va. Code 3-1-9, in each non-presidential election year, one male and one female are elected from each county to represent the county to the Congressional District Executive Committee for the district in which the county is located. Each county executive committee has authority to fill vacancies in their representation of the district executive committee. If a vacancy on an executive committee is not filled within the sixty-day period prescribed by the the provisions of this section, the chair of the executive committee shall name someone to fill the vacancy. If the chair of a county executive committee fails to fill a vacancy, the Chair of the party's state executive committee shall fill such vacancy.