

COMPANY LETTERHEAD

ABC Company, Inc.
1234 Main Street
City, ST 12345
Phone: (123) 456-7890
E-mail: name@domain.com

Re: DBA Name Letter of Resolution

Pursuant to the bylaws of **ABC Company, Inc.**, a corporation organized under the laws of the State of [*insert home State name*], the undersigned, having signature authority for **ABC Company, Inc.**, does hereby resolve the following:

- Due to naming restrictions imposed by the State of West Virginia, **ABC Company, Inc.**, will adopt the “forced doing business as (DBA) name,” [*enter forced doing business as (DBA) name selection*] for use in all business activities conducted in the State of West Virginia.

Print Name of Signer

Title/Capacity

Signed

Date