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**FILE ONE ORIGINAL**

(Two if you want a filed  
stamped copy returned to you)  
**FEE: \$25.00**

**WEST VIRGINIA  
STATEMENT OF CONVERSION  
of a Partnership or Limited Partnership to a  
LIMITED LIABILITY COMPANY**

Office Hrs: Monday - Friday  
8:30 a.m. – 5:00 p.m. ET

(form to accompany the Articles of Organization or Certificate of Authority Application)

\*\*\*\* In accordance with WV Code [§31B-9-902](#), the undersigned organization adopts the following \*\*\*\*  
**Articles of Conversion:**

1.  The **partnership** was converted to a Limited Liability Company.  
 The **limited partnership** was converted to a Limited Liability Company.
2. The **name of the partnership or limited partnership** \_\_\_\_\_  
that converted to a Limited Liability Company is:
3. Check the statement that applies to your entity's conversion (check only one):  
 There were \_\_\_\_\_ (list # of votes) votes cast in favor of the conversion and  
\_\_\_\_\_ (list # of votes) cast against the conversion by the partners entitled to vote, and the  
number or percentage required to approve the conversion was unanimous.  
 The vote by the partners entitled to vote on the conversion was unanimous.
4. If a **limited partnership**, check the statement below:  
 The conversion of the limited partnership to the limited liability company cancels the  
certificate of limited partnership as of the date that the conversion took effect.
5. **Contact name and phone number** to reach in case of a problem with filing: (Optional, however,  
listing one may help to avoid a return or rejection of filing if there is a problem with the document.)  
\_\_\_\_\_  
Contact Name \_\_\_\_\_ Phone Number \_\_\_\_\_  
Business **e-mail address**, if any: \_\_\_\_\_
6. **Signature of person executing document** \*(See below *Important Legal Notice Regarding Signature*):  
**Signature:** \_\_\_\_\_ **Title:** \_\_\_\_\_

***\*Important Legal Notice Regarding Signature:*** Per West Virginia Code [§31B-2-209](#). **Liability for false statement in filed record.** If a record authorized or required to be filed under this chapter contains a false statement, one who suffers loss by reliance on the statement may recover damages for the loss from a person who signed the record or caused another to sign it on the person's behalf and knew the statement to be false at the time the record was signed.