

West Virginia Secretary of State
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Charleston, WV 25305



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FILE ONE ORIGINAL
(Two if you want a filed
stamped copy returned to you)
FEE: \$25.00

**WEST VIRGINIA
STATEMENT OF CONVERSION
of a Partnership or Limited Partnership to a
LIMITED LIABILITY COMPANY**

Office Hrs: Monday - Friday
8:30 a.m. – 5:00 p.m. ET

(form to accompany the Articles of Organization or Certificate of Authority Application)

**** In accordance with WV Code [§31B-9-902](#), the undersigned organization adopts the following ****
Articles of Conversion:

1. The **partnership** was converted to a Limited Liability Company.
 The **limited partnership** was converted to a Limited Liability Company.
2. The **name of the partnership or limited partnership** _____
that converted to a Limited Liability Company is:
3. Check the statement that applies to your entity's conversion (check only one):
 There were _____ (list # of votes) votes cast in favor of the conversion and
_____ (list # of votes) cast against the conversion by the partners entitled to vote, and the
number or percentage required to approve the conversion was unanimous.
 The vote by the partners entitled to vote on the conversion was unanimous.
4. If a **limited partnership**, check the statement below:
 The conversion of the limited partnership to the limited liability company cancels the
certificate of limited partnership as of the date that the conversion took effect.
5. **Contact name and phone number** to reach in case of a problem with filing: (Optional, however,
listing one may help to avoid a return or rejection of filing if there is a problem with the document.)

Contact Name _____ Phone Number _____
Business **e-mail address**, if any: _____
6. **Signature of person executing document** *(See below *Important Legal Notice Regarding Signature*):
Signature: _____ **Title:** _____

Important Legal Notice Regarding Signature: Per West Virginia Code [§31B-2-209](#). **Liability for false statement in filed record.** If a record authorized or required to be filed under this chapter contains a false statement, one who suffers loss by reliance on the statement may recover damages for the loss from a person who signed the record or caused another to sign it on the person's behalf and knew the statement to be false at the time the record was signed.