

Attachment B

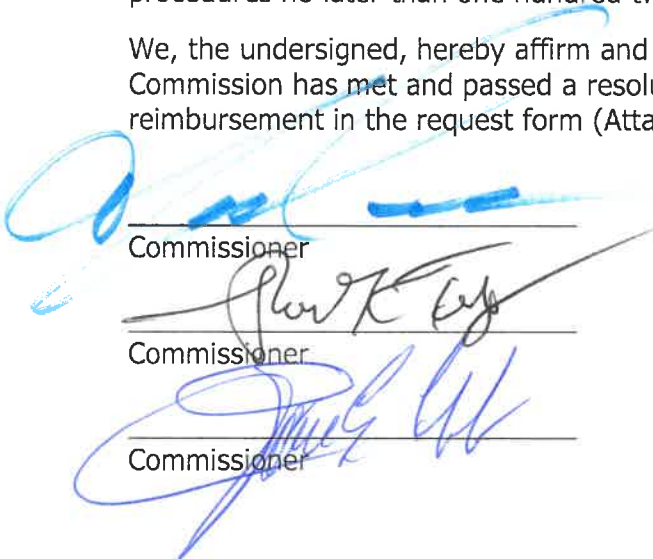
2020 HAVA Security Funds Grant Request Cover Page

Federal Award ID: WV20101CARES CFDA 90.404 **Budget Period:** 3/28/2020 – 12/31/2020

The County Commission of Wood County, on the 6th day of July 2020, herein make application for a 2020 HAVA Act subgrant or reimbursement in the total amount of \$ 163,002.50 as reflected in the "request" in Attachment C.

With regard to required matching funds, the County Commission represents that it has the required percentage of matching funds as required by Code of State Rules §153-10; and that the County has the authority and ability to spend the requested funds through lawful purchasing procedures no later than one hundred twenty (120) days from receipt of the award.

We, the undersigned, hereby affirm and swear by our signatures below that the County Commission has met and passed a resolution authorizing the County to purchase or request reimbursement in the request form (Attachment C) to enter into this grant agreement.



Three blue ink signatures of County Commissioners are written over horizontal lines. The first signature is the most prominent and appears to be 'John K. Key'. The second and third signatures are less legible but appear to be 'John K. Key' and 'John K. Key' respectively.

Commissioner

July 6, 2020

Date

Commissioner

July 6, 2020

Date

Commissioner

July 6, 2020

Date

The foregoing instrument was acknowledged before me on the following date:



A blue ink signature of the Clerk of the County Commission is written over a horizontal line. The signature appears to be 'Mark Choles'.

Clerk of the County Commission

July 6, 2020

Date

Attachment C

County: Wood

Date July 6, 2020

2020 HAVA SECURITY FUNDS SUB-GRANT REQUEST

Requests for sub-grants for may be requested by submitting all the following documents to the Secretary of State's Office. Guidance on the 2020 HAVA Security Funds Sub-grant can be found in the Instructions and the Grant Notification. Any request that does not include all required documentation may be rejected and the additional requirements will be requested to be submitted for consideration:

All requests:

Itemized sub-grant request descriptions:

VENDOR & DESCRIPTION

1. <u>ES&S</u>	Cost: <u>157,615.00</u>
2. <u>Virtual Graffiti</u>	Cost: <u>5,387.50</u>
3. _____	Cost: _____
4. _____	Cost: _____
5. _____	Cost: _____
6. _____	Cost: _____
7. _____	Cost: _____
8. _____	Cost: _____
9. _____	Cost: _____
10. _____	Cost: _____
Total	Cost \$ <u>163,002.50</u>

Additional information required:

Recipient sub-grants (grant of funds to make purchase) must include attachments including:

1. Three vendor quotes or cost estimates for product or services

Reimbursements of qualified purchases that have been made must also include:

1. Proof of payment for all items
2. Invoice from the vendor or vendors, if applicable
3. Acceptance of Delivery documentation for purchased items or services
4. List of equipment identification or serial numbers

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

* APPLICANT'S ORGANIZATION	
<input style="width: 90%; border: none; border-bottom: 1px solid black;" type="text" value="Wood County Commission"/>	
* PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE	
Prefix: <input style="width: 80px; border: none; border-bottom: 1px solid black;" type="text"/>	* First Name: <input style="width: 200px; border: none; border-bottom: 1px solid black;" type="text" value="Mark"/>
* Last Name: <input style="width: 300px; border: none; border-bottom: 1px solid black;" type="text" value="Rhodes"/>	Middle Name: <input style="width: 150px; border: none; border-bottom: 1px solid black;" type="text"/>
* Title: <input style="width: 250px; border: none; border-bottom: 1px solid black;" type="text" value="County Clerk"/>	Suffix: <input style="width: 80px; border: none; border-bottom: 1px solid black;" type="text"/>
* SIGNATURE: <input style="width: 300px; border: none; border-bottom: 1px solid black;" type="text" value="Mark Rhodes"/>	
* DATE: <input style="width: 150px; border: none; border-bottom: 1px solid black;" type="text" value="July 6, 2020"/>	



Mark Rhodes
County Clerk

Office of the Wood County Clerk
Wood County Courthouse
P.O. Box 1474
Parkersburg, WV 26102-1474

Phone: 304-424-1850

July 16, 2020

HAVA Grant Board
WV Secretary of State Elections Division
State Capitol Building
Charleston, WV 25305

RE: Grant Application

The County Commission of Wood County is requesting funding from the Help America Vote Act funds to purchase 70 ePollbooks and a new firewall.

Our current firewall is approximately ten years old. We do apply software updates when posted, but we feel it is time to update our hardware.

We are requesting to purchase seventy ePollbooks, one for each of our sixty-eight precinct and two spares. The ePollbooks would have helped relieve the lines during the June Primary election. During the primary Wood County had to combine precincts because of the number of poll workers available. We printed the combined poll book and split it alphabetically. Lines would form in one section of the alphabet while another section would have some down time. Having ePollbooks would permit the voter to go to the next available Clerk's table instead of a designated table.

I believe with the current pandemic situation counties will have problems finding both poll workers and locations and we will be forced to combine precincts again for the General Election. Having the ePollbook will permit Wood County to better plan and better serve the voters that want to show up in person.

Thank you for your consideration of this request and if you need anything further information please let me know.

Respectfully submitted,

A handwritten signature in blue ink that reads "Mark Rhodes".

Mark Rhodes, Clerk
Wood County Commission



Wood County, West Virginia Electronic Pollbook Quote Submitted by Election Systems and Software, LLC

Purchase Solution Includes:

Description	UOM	Qty	Unit Price	Total Price
ExpressPoll Tablet With Stand:				
ExpressPoll System including 10" Tablet, Stand, Integrated Barcode Reader, 32GB Thumb Drive, Carrying Case, Mobile Device Management and ExpressPoll Software Application	Each	70	\$1,150.00	\$80,500.00
ExpressPoll External Printer Options:				
DYMO 450 Turbo Printer with Power Supply/Cord and USB Cable	Each	70	\$130.00	\$9,100.00
DYMO Thermal Paper Rolls - 300 ft	Each	70	\$7.00	\$490.00
Other:				
TP-Link Wireless Router (For devices in one location to communicate with one another)	Each	42	\$50.00	\$2,100.00
ExpressVote Activation Card Printer	Each	70	\$725.00	\$50,750.00
Implementation Services:				
Acceptance Testing	Per Unit	70	\$50.00	\$3,500.00
Project Management	Day	2	\$1,700.00	\$3,400.00
Election On-Site Support	Event	1	\$4,675.00	\$4,675.00
Pollbook Software Training	Day	1	\$1,700.00	\$1,700.00
Shipping (ExpressPoll Hardware & Software)	Per Unit	70	\$20.00	\$1,400.00
One-Year Hardware and Software Warranty	N/A			Included
Order Total				\$157,615.00

Payment Terms:

\$39,403.75 Due within thirty (30) calendar days of contract execution.

\$118,211.25 Due within thirty (30) calendar days of delivery of ExpressPoll Hardware and/or ExpressPoll Software.

Estimated Data Conversion Fees (Per Election if ES&S is Performing the Data Conversion):

NON-ES&S Voter Registration System Customer

Set-Up/Configuration Fee	Per Election	1	\$750.00	\$750.00
Includes Data Analysis, Delivery of Sample Data, and Delivery of Final Data Configuration File Customization				
- Screen Customization				
- Options Setting				
Testing/Validation				
- Validation of Final Record Counts				
- Baseline Validation of Application Workflows & Active Functions				
- Testing of Special Configuration or Customer Options				
Processing Fee Per Registered Voter	Per RV	55,000	\$0.0250	\$1,375.00
Signature File Processing	Per RV	0	\$0.0050	TBD
Voter Images Processing	Per RV	0	\$0.0050	TBD
Pollbook Database Daily Update (fee per update)	Per RV	0	\$52.00	TBD
Pollbook Database Update (fee per update)	Per Update	0	\$225.00	TBD
Voter History Update (fee per update)	Per Update	0	\$225.00	TBD
Reconversion Fee	Each	0	\$250.00	TBD
Poll Location Map Display	Each	0	\$150.00	TBD
Custom Conversion per Hour	Hour	0	\$250.00	TBD

VIRTUAL GRAFFITI INC

INVOICE

9979 Muirlands Blvd, Irvine CA 92618
Tel: 949.870.3500 | Fax: 949.266.9332
www.VirtualGraffiti.com | Sales@VirtualGraffiti.com

Invoice No. **421881** Document Date **10/10/19** Page **1/1**

Customer No. **168072** Shipping Type:

Customer Ref. No. **10/10/2019** Your Contact **Steven Hersch**

BILL TO:

Wood County Sheriff's Office
1 Court Square

Parkersburg WV 26101
USA

SHIP TO:

Wood County Sheriff's Office
1 Court Square

Parkersburg WV 26101
USA

Qty	Item	Description	WHS	Price	Tax %	Total
2	XG31T2HUS	XG 310 rev. 2 Security Appliance - US power cord	DS1	2,066.55	0.000	4,133.10
1	XN313CSAA	XG 310 Network Protection - 36 MOS	DS1	1,254.40	0.000	1,254.40

Payment Terms: **Credit Card**

Order Subtotal: **\$ 5,387.50**

Total Before Tax: **\$ 5,387.50**

Total Amount: \$ 5,387.50

Based On Sales Quotations 256256.

RETURN POLICY: All Returns must meet all applicable criteria listed in our Return Policy found at <http://www.VirtualGraffiti.com/return-policy.htm>. For approval please contact the sales representative listed on this invoice.

- * All Claims for shortage, damaged or shipping errors must be made within 3 days of receipt.
- * All sales have a 30 day return period unless noted otherwise.
- * Customers must receive a valid RMA during the return period prior to returning any products.
- * No cash refunds.
- * Non-defective items returned subject to 15% restocking fee.

- * Warranties void if labels removed or tampered with.
- * Returns must include all original packaging and include all accessories & documentation.
- * All software and license downloads are not returnable. All sales are final when software has been registered, activated or used.



Mark Rhodes
County Clerk

Office of the Wood County Clerk
Wood County Courthouse
P.O. Box 1474
Parkersburg, WV 26102-1474

Phone: 304-424-1850

July 16, 2020

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Wood County Commission

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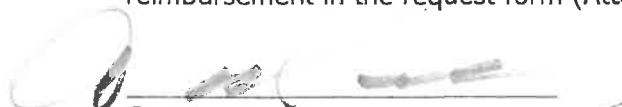
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Commissioner

July 6, 2020

Date



Commissioner

July 6, 2020

Date



Commissioner

July 6, 2020

Date

The foregoing instrument was acknowledged before me on the following date:



Clerk of the County Commission

July 6, 2020

Date



Wood County, West Virginia
Electronic Pollbook Quote
 Submitted by Election Systems and Software, LLC

Purchase Solution Includes:

Description	UOM	Qty	Unit Price	Total Price
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ExpressPoll System including 10" Tablet, Stand, Integrated Barcode Reader, 32GB Thumb Drive, Carrying Case, Mobile Device Management and ExpressPoll Software Application	Each	70	\$1,150.00	\$80,500.00
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Order Total				\$157,615.00

Payment Terms:

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NON-ES&S Voter Registration System Customer				
Set-Up/Configuration Fee	Per Election	1	\$750.00	\$750.00
Includes Data Analysis, Delivery of Sample Data, and Delivery of Final Data Configuration File Customization				
- Screen Customization				
- Options Setting				
Testing/Validation				
- Validation of Final Record Counts				
- Baseline Validation of Application Workflows & Active Functions				
- Testing of Special Configuration or Customer Options				
Processing Fee Per Registered Voter	Per RV	55,000	\$0.0250	\$1,375.00
Signature File Processing	Per RV	0	\$0.0050	TBD
Voter Images Processing	Per RV	0	\$0.0050	TBD
Pollbook Database Daily Update (fee per update)	Per RV	0	\$52.00	TBD
Pollbook Database Update (fee per update)	Per Update	0	\$225.00	TBD
Voter History Update (fee per update)	Per Update	0	\$225.00	TBD
Reconversion Fee	Each	0	\$250.00	TBD
Poll Location Map Display	Each	0	\$150.00	TBD
Custom Conversion per Hour	Hour	0	\$250.00	TBD



Wood County, West Virginia
Electronic Pollbook Quote
Submitted by Election Systems and Software, LLC

Purchase Solution Includes:

Description	UOM	Qty	Unit Price	Total Price
Estimated Data Conversion Fees				<u>\$2,125.00</u>

Note: Data Conversion Services will be invoiced as Services are provided and total fees will be based upon actual work performed. 100% of invoice total due within 30 calendar days of Invoice date.

Annual Post-Warranty Maintenance and Support Fees
(Fees are Based Upon a 1-Year Customer Commitment to Subscribe to the Following Services)

PollBook Software:

ExpressPoll Software License and Maintenance and Support Fee - Year 1	Per Unit	70	\$125.00	\$8,750.00
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Note: Annual Software License, Hosting, and Maintenance and Support fees of \$8,750.00 will be invoiced 90-days prior to beginning of the post-warranty period. 100% of invoice total due within 30 calendar days of invoice date.

Footnotes:

1. Pricing valid for thirty (30) calendar days and is subject to change without notice thereafter.

Attachment C

County: Wood

Date July 6, 2020

2020 HAVA SECURITY FUNDS SUB-GRANT REQUEST

Requests for sub-grants for may be requested by submitting all the following documents to the Secretary of State's Office. Guidance on the 2020 HAVA Security Funds Sub-grant can be found in the Instructions and the Grant Notification. Any request that does not include all required documentation may be rejected and the additional requirements will be requested to be submitted for consideration:

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Itemized sub-grant request descriptions:

VENDOR & DESCRIPTION

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2. <u>Virtual Graffiti</u>	Cost: <u>5,387.50</u>
3. _____	Cost: _____
4. _____	Cost: _____
5. _____	Cost: _____
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9. _____	Cost: _____
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Total	Cost \$ <u>163,002.50</u>

Additional information required:

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Reimbursements of qualified purchases that have been made must also include:

1. Proof of payment for all items
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4. List of equipment identification or serial numbers

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

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Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

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* APPLICANT'S ORGANIZATION	
Wood County Commission	
* PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE	
Prefix: <input type="text"/>	* First Name: <input type="text" value="Mark"/> Middle Name: <input type="text"/>
* Last Name: <input type="text" value="Rhodes"/>	Suffix: <input type="text"/>
* Title: <input type="text" value="County Clerk"/>	
* SIGNATURE: <input type="text" value="Mark Rhodes"/>	* DATE: <input type="text" value="July 6, 2020"/>

VIRTUAL GRAFFITI INC

INVOICE

9979 Muirlands Blvd, Irvine CA 92618
Tel: 949.870.3500 | Fax: 949.266.9332
www.VirtualGraffiti.com | Sales@VirtualGraffiti.com

Invoice No. 421881	Document Date 10/10/19	Page 1/1
Customer No. 168072	Shipping Type:	
Customer Ref. No. 10/10/2019	Your Contact Steven Hersch	

BILL TO:

Wood County Sheriff's Office
1 Court Square

Parkersburg WV 26101
USA

SHIP TO:

Wood County Sheriff's Office
1 Court Square

Parkersburg WV 26101
USA

Qty	Item	Description	WHS	Price	Tax %	Total
2	XG31T2HUS	XG 310 rev. 2 Security Appliance - US power cord	DS1	2,066.55	0.000	4,133.10
1	XN313CSAA	XG 310 Network Protection - 36 MOS	DS1	1,254.40	0.000	1,254.40

Payment Terms: **Credit Card**

Order Subtotal: **\$ 5,387.50**

Total Before Tax: **\$ 5,387.50**

Total Amount: \$ 5,387.50

Based On Sales Quotations 256256.

RETURN POLICY: All Returns must meet all applicable criteria listed in our Return Policy found at <http://www.VirtualGraffiti.com/return-policy.htm>. For approval please contact the sales representative listed on this invoice.

- * All Claims for shortage, damaged or shipping errors must be made within 3 days of receipt.
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- * Customers must receive a valid RMA during the return period prior to returning any products.
- * No cash refunds.
- * Non-defective items returned subject to 15% restocking fee.

- * Warranties void if labels removed or tampered with.
- * Returns must include all original packaging and include all accessories & documentation.
- * All software and license downloads are not returnable. All sales are final when software has been registered, activated or used.