



State Capitol Building  
Charleston, WV 25305

July 21, 2020

Dear Jefferson County Commission,

The State Election Commission has approved your CARES subgrant application in the amount of \$34,689.02.

After entering your DUNS number in the Definitions Section (D) and Section E(2), please review, sign, and return the attached subgrant agreement. Upon receipt of your completed subgrant agreement, the Secretary of State's office will return a signed copy and release your funds.

You may return your completed subgrant application by U.S. Mail or by email to [calder@wvsos.com](mailto:calder@wvsos.com) (email is preferred).

Sincerely,

A handwritten signature in blue ink, appearing to read "Chris Alder", is written over a horizontal line.

Chris Alder

Assistant General Counsel

West Virginia Secretary of State

304-356-2617

**This CARES Subgrant Agreement is  
pending signature.**

**Upon full execution of Agreement,  
the Agreement will be uploaded  
here.**