

State of West Virginia
Appointment by Executive Committee Chair
To Fill Vacancy on the General Election Ballot

To: Secretary of State *(for ALL Legislative, judicial and multi-county offices)*
County Clerk *(for single-county office)*

Date: _____

I hereby certify that the _____ Executive Committee, in a duly called meeting held at _____ on the _____ day of _____, _____, the committee was unable to make an appointment because *(check one)* _____ a quorum was not present or _____ the committee did not agree to make an appointment. Therefore, as chairman of the committee, I hereby nominate the following person to fill the vacancy in nomination of the _____ Party for the office of _____ in the _____ district *(if any)* to be placed on the general election ballot:

Name of candidate _____
Residence Address _____
City _____ State _____ Zip _____

As chairman and secretary of the above committee, we hereby certify this appointment to fill the present vacancy on the ballot, which occurred on _____ *(give date if other than failure to file)* and was caused by _____ *(give reason, e.g. failure to file, disqualification)*.

Signature of Chairman

Phone

Address

City / State / Zip

FOR ALL APPOINTMENTS BY EXECUTIVE COMMITTEES: Filing must be received by the proper officer by deadline, and accompanied by the candidate's certificate of announcement and filing fee, except when filing fee is waived in cases of death, disqualification, incapacity or withdrawal of nominee.

- For a vacancy in nomination caused by the failure to file a timely certificate of announcement or a candidate withdrawal in a timely manner, this filing must be received within 30 days after the close of the certificate of announcement filing period.
- For a vacancy caused by the death of a nominee occurring no later than 25 days before the general election, this filing must be received by the proper officer no later than 21 days following the death of the candidate, or 22 days before the general election, whichever is first.
- For a vacancy caused by (1) the incapacity or withdrawal of the nominee occurring no later than 84 days before the general election, or (2) the disqualification of a nominee no later than 84 days before the general election, if permission to fill vacancy is approved by the State Election Commission, this filing must be received no later than 76 days before the general election.
- For a vacancy in an office which would not otherwise appear on the ballot in the general election, and the vacancy occurs after the close of filing for the primary election, but not later than 84 days before the general election, this filing must be received no later than 76 days before the general election.